

Instructions for LCM Education Foundation, Inc. Grants-To-Educators Application

The attached application is for the LCM Education Foundation Grants-To-Educators program. There is a different procedure for submitting grant requests this year.

The submission deadline is Wednesday, November 30 at 12 noon and only electronic submissions will be accepted. You can access a grant application form on the LCM website under the LCM Education Foundation tab.

There are no set maximum/minimum ranges for grant amounts. There have been 72 grants given since 2004, worth over \$98,207.89. Grants have ranged from as little as \$317 to a few thousand dollars for a multi-teacher, multi-school grant.

If you are requesting any item that is technological in nature, such as software, peripherals, etc., submit your application to Kim Allen, Director of Technology. Her e-address is kallen@lcmcisd.org. She will assure your request is compatible with existing systems and that the equipment or software can be supported by the technology staff and will then forward the application to me. Desktop or laptop computer requests will not be considered.

If you have questions, please call me at extension 2080, or send e-mails to scombs@lcmcisd.org. Grant winners will be announced during the annual Prize Patrol, which will take place sometime after the Foundation's Board approves the grant committee's selections.

Remember to send all ordering information with the application. Most campuses have a scanner somewhere in the building that would allow you to make an electronic copy to attach to your entry. If you don't have access to a scanner, please let me know and we will make alternate arrangements.